

13th Autism-Europe  
International Congress  
Cracow, 7-9 October 2022

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A Happy Journey  
through Life

**Speaker support  
programme**

Kick-off meeting – 17.08.2022

Updated: 1.09.2022



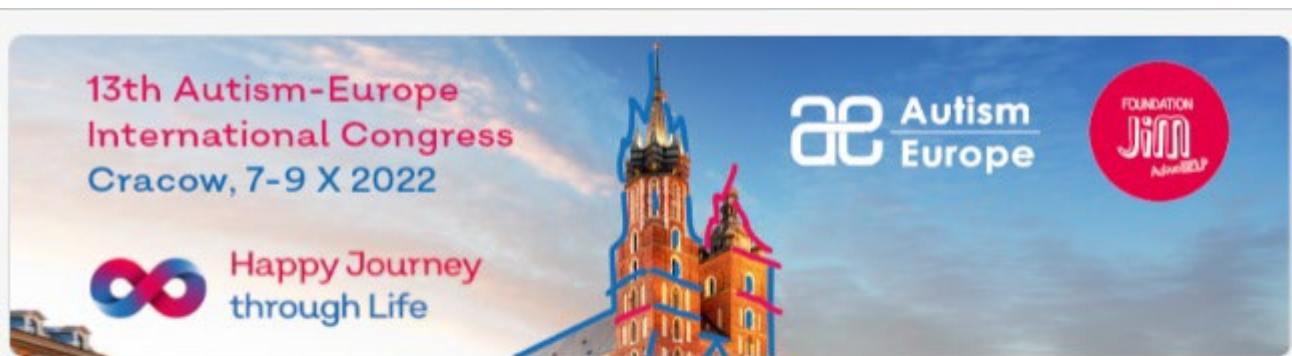
## Agenda:

1. Survey results
2. ICE Kraków Congress Centre
3. Online Congress Platform
4. Poster presentations
5. Presentations
6. The next steps





## Survey results



### How can we improve your experience? - AE Congress needs survey for Speakers and Presenters

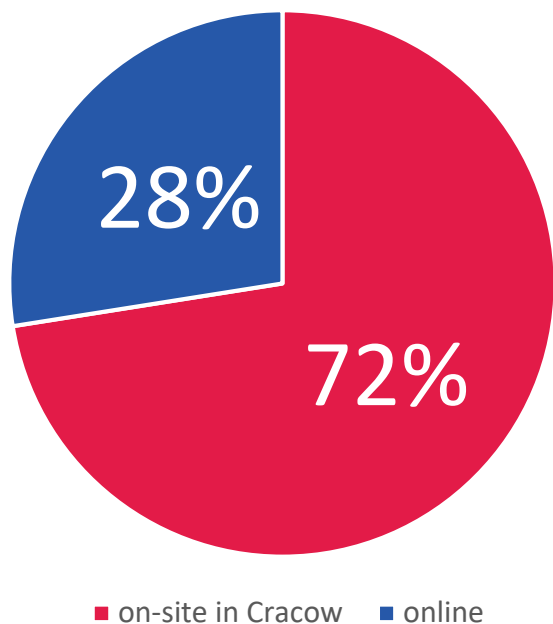
By filling in the survey, you will help us with creating a friendly environment for every Speaker and Poster Presenter - both online and on-site in Cracow. The survey is anonymous.



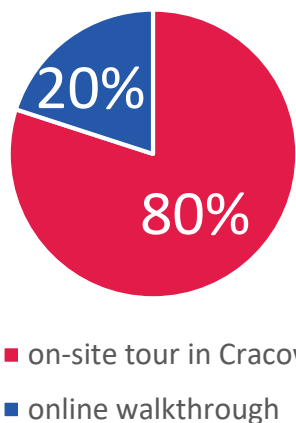


# Survey results

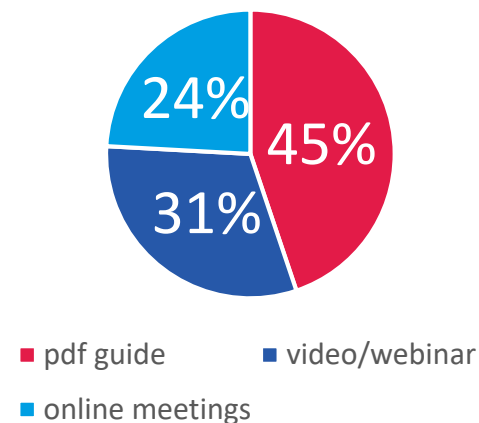
Type of attendance



Familiarizing with the venue



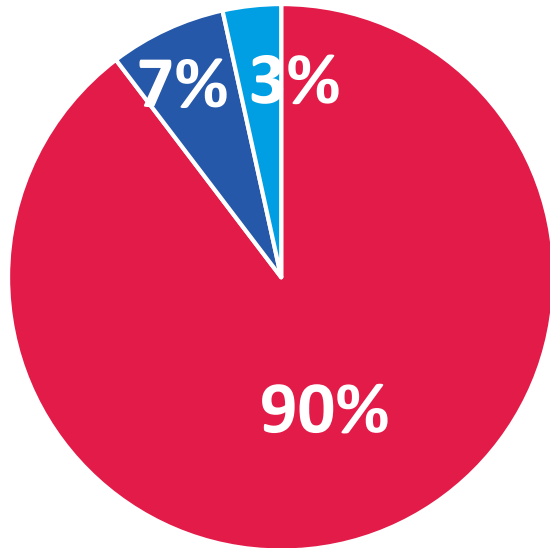
Familiarizing with the platform





# Survey results

Preferred type of contact



■ email ■ phone calls ■ online meetings

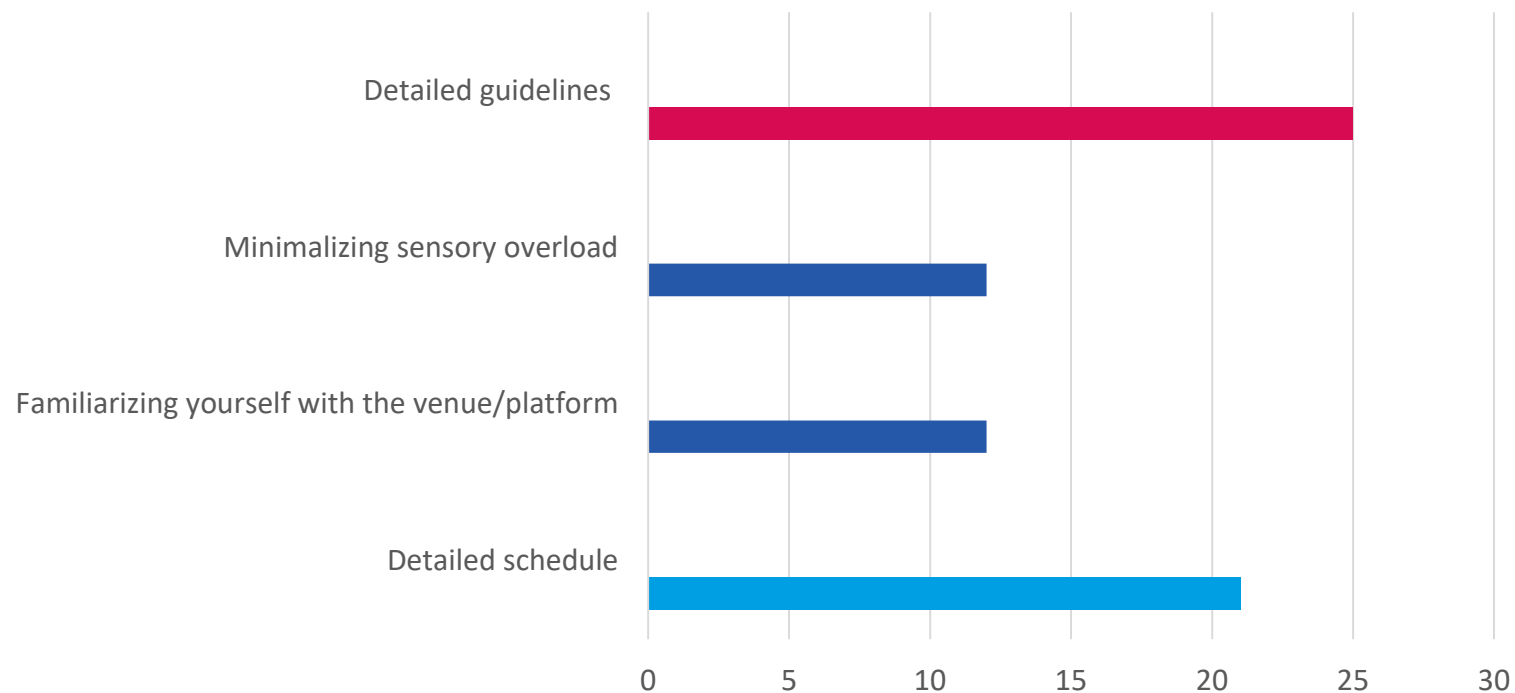
- Registration: [kongres@jim.org](mailto:kongres@jim.org)
- General questions: [ae.congress2022@jim.org](mailto:ae.congress2022@jim.org)
- Presentations/Programme: [m.gobelna@jim.org](mailto:m.gobelna@jim.org)
- About the venue/platform: [a.swigon-kleszcz@jim.org](mailto:a.swigon-kleszcz@jim.org)
- About hotels/Cracow: [agnieszka.bryk@symposium.pl](mailto:agnieszka.bryk@symposium.pl)
- Sending in materials for posters/presentations: [ae.poster@jim.org](mailto:ae.poster@jim.org)





# Survey results

What will improve your experience?





## Survey results

**To improve your experience we will:**

1. Have a tour through ICE Kraków Congress Centre on the first day – **if you arrive early enough!**
2. Let you access the Congress Platform **early in October** to familiarize you with it.
3. Provide you with **guidelines** and **practical information.**





## Venue: ICE Kraków Congress Centre



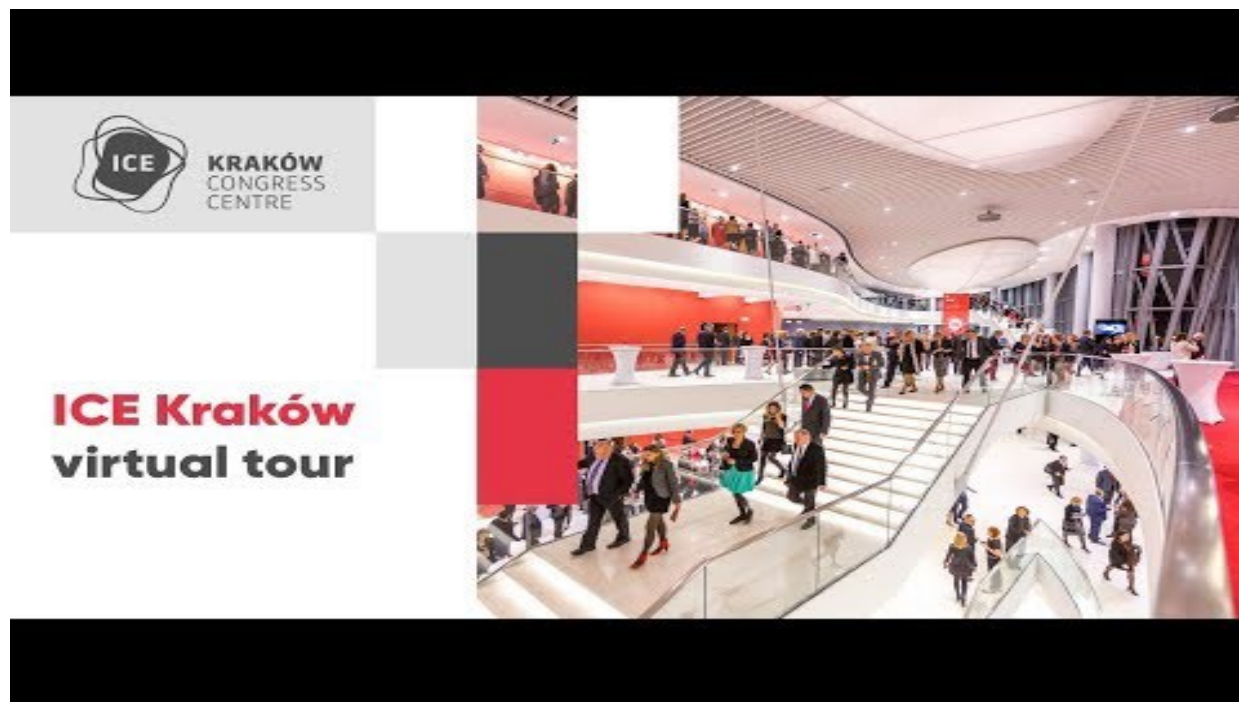
1. Website: [icekrakow.pl/en](http://icekrakow.pl/en)
2. 7th October: **tour with volunteers**
3. **Video presentation**







# Venue: ICE Kraków Congress Centre – virtual tour



Link to the video: <https://www.youtube.com/watch?v=UNkbZrtiTI4>





## Venue: ICE Kraków Congress Centre

### Important links:

1. The map of the venue: <http://icekrakow.pl/en/about-ice-krakow>
2. **How to get to the venue:** <http://icekrakow.pl/en/practical-informations>
3. Who to contact in case of questions about the venue?
  - Anna: [a.swigon-kleszcz@jim.org](mailto:a.swigon-kleszcz@jim.org)





## Recommended hotels

### Important links:

1. What hotels are near the venue:
  - <http://icekrakow.pl/en/discover-krakow>
2. If you want to book a hotel through the Congress Registration site:  
[CLICK HERE](#)
3. Who to contact in case of questions about the nearby hotels:
  - Agnieszka: [agnieszka.bryk@symposium.pl](mailto:agnieszka.bryk@symposium.pl)





## Online platform: similar to the Autistic Days platform:



The screenshot shows the homepage of the 13th Autism-Europe International Congress Cracow 2022. At the top, there is a navigation bar with a 'Homepage' link, 'Log in' and 'Register' buttons, and a UK flag. A blue accessibility icon is visible on the left. The main content area features a central banner with the event title and a 'Register for Pre-Congress online seminars and take part in the discussion' button. Below the banner, there are three columns of seminar information:

- 26th April 2022, 7:30 PM CET**  
*How do we prioritise our time and investment in tackling healthcare inequalities for autistic people?*  
The event includes discussion and presentations from:
  - **Dr James Cusack**, Autistica, UK - chair
  - **Prof Jeremy Parr**, University of Newcastle, UK
  - **Colin Wilson**, Autistic Adult, UK
  - **Aurelie Baranger**, Autism-Europe, Belgiumorganized in partnership with: 

- 27th April 2022, 7:30 PM CET**  
*How can we best support and empower autistic students at university?*  
The event includes discussion and presentations from:
- **Dr Mateusz Platos**, University of Warsaw, Poland - chair
- **Prof Bertrand Monthubert**, Paul Sabatier University, France
- **Prof Ewa Pisula**, University of Warsaw, Poland
- **Dr Andrea MacLeod**, University of Birmingham, UK
- **Martyna Osada**, student at the University of Warsaw, Polandorganized in partnership with: 
- 28th April 2022, 7:00 PM CET**  
*How to make autism research be more relevant and effective through the participation of autistic people?*  
The event includes discussion and presentations from:
- **Prof Isabel Dziobek and Dr Silke Lipinski**, Humboldt University in Berlin, Germany - chairs
- **Prof Sander Beeger**, Vrije Universiteit Amsterdam, Netherlands
- **Dr Damian Milton**, University of Kent, UKorganized in partnership with: 

At the bottom left, it states: 'The event will be translated into: English, Polish, German, French' with flags for the UK, Poland, Germany, and France. A small image of a building is on the left side of the seminar section.





## Poster session – what you need to know

Due to the requests, we are organizing **2 poster sessions:**

- 1. E-poster presentations** for those attending online & onsite. **Please note that every poster presenter needs to deliver online posters** for the online platform **whether they are attending online or onsite.**
- 2. Traditional poster presentations** for those attending onsite. Please note, that **these will not be streamed nor translated. It is crucial to deliver your e-posters and presentations as well.**







# E-poster session – what you need to know

## Guidelines for the online e-poster session:

<https://drive.google.com/file/d/1A6FeCKtJ4fs-WttoA5rmvRvPLLeg8b0Y/view?usp=sharing>

## Checklist for the online e-poster session:

<https://docs.google.com/document/d/1ivd9zVd196HbBMXDaSQRhwhFQMQUoK T 2ltRnSfms/edit?usp=sharing>





## E-poster session – what you need to know

- Before designing your poster, please read and apply as much as possible Autism-Europe guidelines for speaking about autism: <https://www.autismeurope.org/about-autism/acceptable-language/>.
- The poster text shall be written in **English**, to be understood by all.
- The size for the e-poster for the online platform is: **3840 x 2160 px** in the png or jpeg format and a smaller version in **1192 x 670 px** size in the png or jpeg format.





## E-poster session – what you need to know

- There are 5 e-poster sessions, during which your poster or **3-minute** presentations or videos will be broadcasted, and translated for the online stream.
- If you are attending **onsite in Cracow** and want to present your e-poster live, please prepare a 3 minute-speech.
- If you are attending **online** and want to present your e-poster online live, please prepare a 3-minute speech.





## E-poster session – what you need to know

- You are responsible for delivering the materials outlined in the guidelines for the online poster session.
- To do so, please email all materials to: [ae.poster@jim.org](mailto:ae.poster@jim.org)
- In case of questions about the posters email Margaret: [m.gobelna@jim.org](mailto:m.gobelna@jim.org)





## E-poster session – what you need to know

- The posters are grouped into topic areas indicated during the submission process.
- Every e-poster will be given an e-poster number, indicating the number of the e-poster session and allocated a timeslot to be broadcasted during the poster session.
- **Example: the e-poster number A-1** will indicate the first poster to be broadcasted during the first poster session at 10:30, on the morning of Friday, the 7th October.







**Your exact e-poster number and your time slot for the online session will be announced on the 7th September on the Congress site.**





# E-poster session – what you need to know

The e-poster sessions are held at the following times:

## Friday, 7th October

10:30-13:00 – E-poster Session A

14:30-18:30 – E-poster Session B

## Saturday, 8th October

9:00-13:00 – E-poster Session C

14:30-18:00 – E-poster Session D

## Sunday, 9th October

8:40-12:15 – E-poster Session E





# Traditional poster session – what you need to know

Please note, that even if you want to present your poster traditionally, as a printed poster at the venue, **you have to submit the online version of your poster as well!**

- You are responsible for delivering the materials for the online poster session.
- To do so, please email all materials to: [ae.poster@jim.org](mailto:ae.poster@jim.org)





# Traditional poster session – what you need to know

## Guidelines for the online poster session:

<https://drive.google.com/file/d/1A6FeCKtJ4fs-WttoA5rmvRvPLLeg8b0Y/view?usp=sharing>

## Checklist for the online poster session:

<https://docs.google.com/document/d/1ivd9zVd196HbBMXDaSQRhwhFQMQUoK T 2ltRnSfms/edit?usp=sharing>





## Traditional poster session – what you need to know

- Before designing your poster, please read and apply as much as possible Autism-Europe guidelines for speaking about autism:  
<https://www.autismeurope.org/about-autism/acceptable-language/>.
- You are responsible for printing, bringing and putting up your own poster.
- The poster text shall be written in **English**, to be understood by all. Please note that there won't be any translators available at this session! You may request volunteers to help with translation if available.







## Traditional poster session – what you need to know

- Posters must be **A0 size** as an absolute maximum, and in **portrait** orientation – that is: **119 cm high x 84 cm wide**.
- Please inform us **by the 16th September** that you plan to present your poster **at the venue in the traditional way**.
- Please note you should remain by your poster during the **whole session** so that you can answer delegates' questions. Please note that there won't be any translators available at this session, so you need to speak English.





# Traditional poster session – what you need to know

The traditional poster sessions are held at the following times:

## Friday, 7th October

13:00-13:40 – Poster Session A

13:50-14:30 – Poster Session B

## Saturday, 8th October

13:00-13:40 – Poster Session C

13:50-14:30 – Poster Session D

## Sunday, 9th October

8:00-8:40 – Poster Session E





# Presentations – what you need to know

There are 2 types of oral presentations during the Congress:

## Symposia presentations

- 15 minute long
- Lead by a Moderator
- Ending in a Q/A or discussion

## Oral session presentations

- 10 minute long
- Moderator helps with timing
- Ending in a short Q/A or discussion





# Presentations – how to prepare a presentation?

For those preparing the presentations for the first time, you can use this document as a guideline:

<https://docs.google.com/document/d/1UkHTdQjvGLFsCafbNiYaYAjqWlhjP3tZ/edit?usp=sharing&oid=112753355354714885868&rtpof=true&sd=true>

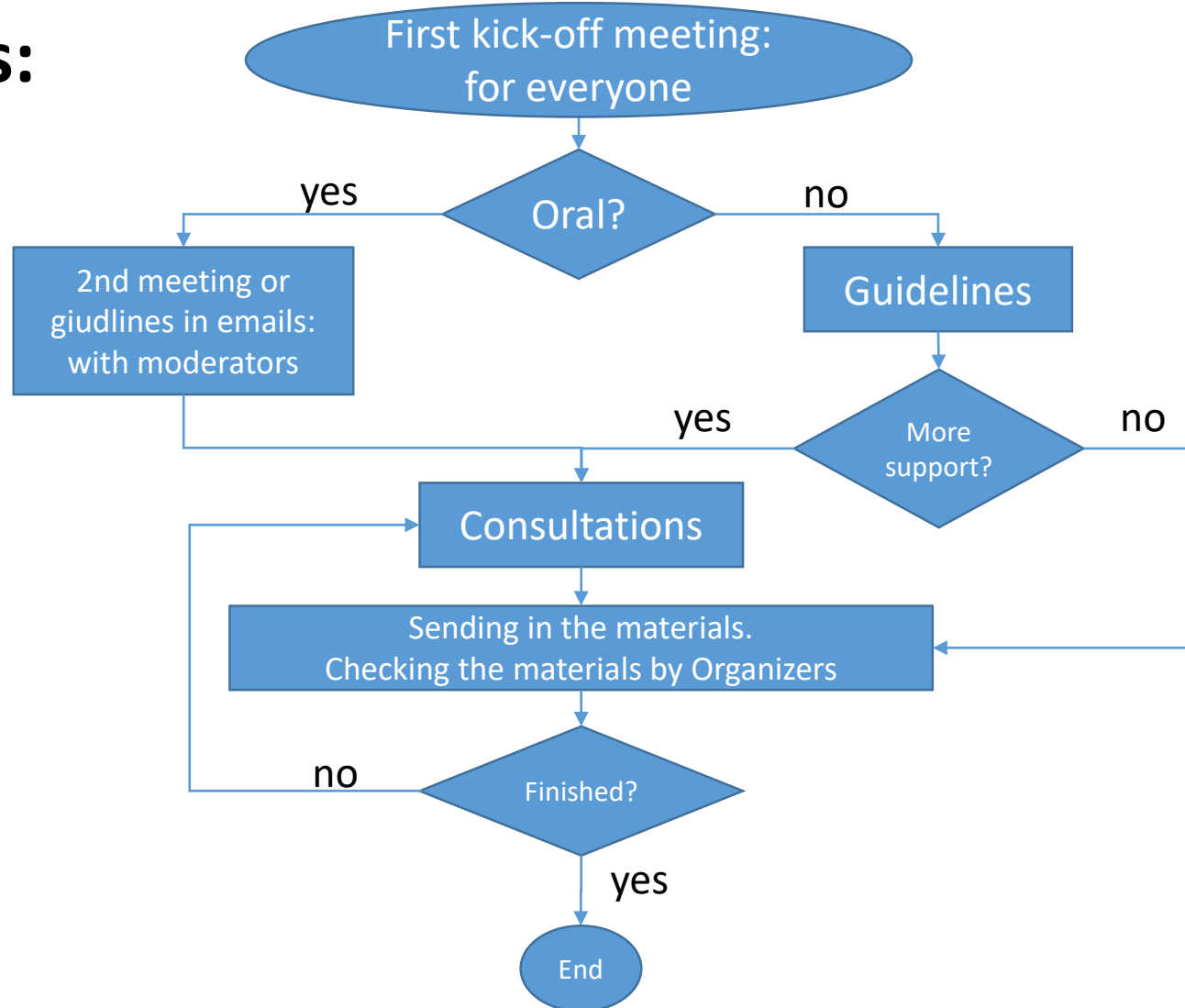
You can use this template for a **PowerPoint 16:9 presentation**:

<https://docs.google.com/presentation/d/1vkn38HocL7nfOI8n4FF6EyPbvQHIVwYM/edit#slide=id.p1>







# Next steps:







## Updated schedule for next steps:

- 15th-31th August: [updated programme published](#) 
- Early September: **first guidelines for presenters (included in this presentation)** 
- First weeks of September: contact with Moderators and Presenters
- **16th September:** deadline for sending in the presentations, posters, poster presentations and additional materials
- September: Meetings and consultations with Moderators (scheduled separately)
- 16th-30th September: individual consultations
- 30th September: end of the support programme



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 Autism  
Europe



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Thank you  
for your time!

